

MES Teacher/Staff Appreciation Day

Wednesday, May 5, 2010

Dear MES Families,

Please join us in saying "Thank You" to our teachers and staff at Moanalua Elementary School! In appreciation of our MES teachers and staff, the PTO would like to honor them on Wednesday, May 5 with a potluck buffet and an afternoon of massage, healing touch, and other relaxing therapies.

Potluck: Please consider donating a food item from the list below. The following is a guide:



Grade Level	Food Stuff
Kindergarten	Can juices, sodas, diet sodas, Bottled water
First and Sixth	Main Dishes
Second	Salad/Vegetables
Third	Appetizers/Misc.
Fourth	Desserts
Fifth	Side Dishes/Starches



Please plan to bring enough for 10 adults, one case of beverages, a 9 x 13-inch pan, or two orders of take out. There are approximately 80 MES employees. Drop-off instructions are attached below.

Relaxation Therapy: We would like to treat our teachers to healing touch, massage, and other relaxation therapies. If you are able to provide a therapy, or know of people who can, please contact Lori Shimoda at lshimoda@moanalupto.org for more information.

Adult Volunteers Needed: We need many helpers throughout the day to: receive the donated food items from 7:15 – 8:15 a.m. (two locations); help set up and serve lunch for the staff from 10:15a.m. – 12:30pm; help clean up after lunch from 12:30-2:00pm; and/or help with relaxation therapies for the staff from 1:30 – 3:30 p.m.

Contact: If you can volunteer your time, please contact Kirsten Kajiwara at kjkajiwara@yahoo.com (ph. 386-6095) or Lisa Lee at Lisasings1@yahoo.com (ph. 833-6770) **by Thursday, April 29, 2010**. Also, call us if you have questions about food donations. Otherwise, we will collect whatever you want to donate on the morning on May 5. We are also gladly accepting monetary donations towards lunch. Please turn in these to the PTO box in an envelope marked "Teacher Appreciation Luncheon" **by Thursday, April 29** (cash or checks to "Moanalua PTO").

Kirsten Kajiwara and Lisa Lee - MES PTO Parent Volunteers

(cut on this line – attach to your food donation for May 5)

MES Teacher/Staff Appreciation Day Food/Beverage Drop Off
Wednesday, May 5, 2010 between 7:15 - 8:15 a.m.

Drop-Off locations:

Hot/Cold Items – at front of cafeteria (please show this paper to enter the driveway).

Beverages and Room Temperature foods – at pool-side drop-off, near end of B-building.

Child's Name: _____ Room No.: _____

Your Name: _____ Phone No.: _____

Please attach this sheet with your food donation. Please label containers and utensils that you want returned to you with your child's name and room number. Thank you for your donation!!